



Acubiz Mileage

All employee's digital mileage book

acubiz

Acubiz Mileage is a digital mileage book that employees can use to register and then upload their driven kilometers directly to Acubiz. Of course, in accordance with SKAT's requirements.

With Acubiz Mileage, three variations of company-related mileage can be managed:

1. Mileage in the employee's own car
2. Mileage in the employee's company car
3. Mileage in one of the company's pool cars

What the three ways of managing mileage in Acubiz have in common, is that mileage registration is easy and quick. It is possible to register mileage automatically via GPS or manually by entering addresses. In company cars and pool cars, addresses must be entered manually. Acubiz Mileage is fully integrated with Google Maps and will suggest the fastest route as well as provide suggestions for alternative routes.

The seamless integration with any finance and salary system makes the handling of mileage allowance with Acubiz Mileage both time-saving and simple for the finance department. In addition, the finance department obtains a valid data basis, precise documentation, an ongoing overview of mileage expenses and a correct calculation of mileage reimbursement, cf. tax authority requirements.

Milage in the employee's own car

Most companies pay tax-free mileage allowance to employees for business related mileage driven

in their own vehicle. Acubiz calculates the mileage reimbursement based on the local tax authorities' fixed rates.

Once the employee has registered their mileage automatically or entered it manually, he or she only needs to enter few other information's (purpose and dimensions), after which the transaction can be sent for approval.

Mileage in a company car

It is also possible for employees with a company car to register their mileage. This makes sense, for example, in cases where re-invoicing is involved. Again, the employee simply follows the same intuitive workflow for mileage registration.

Mileage in one of the company's pool cars

Acubiz can also support companies with pool cars - ie. company cars that are used exclusively for business and which typically are parked on company grounds. Here there are requirements for checking and registration of the vehicle's odometer at the start and end of a trip. The mileage odometer is checked and corrected, if necessary, easily and quickly in Acubiz. When mileage in a pool car, there is also a requirement to enter the purpose and any dimensions.

It will be easy for the "fleet administrator" or finance employee to form the necessary reports and follow up on the individual vehicle, or employee, log of journeys, consumption patterns, etc. The reports will also contain the necessary data which the Danish Customs and Tax Administration prescribes.

ET SELSKAB I



Bregnerødvej 133C · DK-3460 Birkerød · +45 70 214 215 · info@acubiz.com · www.acubiz.dk